

BRAMDEAN & HINTON AMPNER PARISH COUNCIL

Minutes of the meeting of Bramdean & Hinton Ampner Parish Council held at the Village Hall, Bramdean at 7.30pm on Wednesday 24th July 2024.

25/22 Apologies.

Mr A Harding	Councillor
Mr R Humby	County Councillor

Present.

Mrs K Hawkings	Chairman
Mrs J Catling	Councillor
Mrs A Cox	Councillor
Mr C McCrystal	Councillor
Mr M Morton	Councillor
Mr J Silk	Councillor (from 7.42pm)
Mr N Bolton	District Councillor
Mr J Pett	District Councillor

Mr B Gibbs	Clerk
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One member of the public.

25/23 Declarations of Interest.

None recorded.

25/24 Parish Council vacancy.

Following the resignation of Mr Graham Rothery, the Parish Council had received an application from Mr Jason Silk of Bramdean Common.

Mr Silk spoke briefly to the Parish Council. He introduced himself to everyone and said that he hoped to be able to help the Parish Council in any way he could.

Cllr Catling proposed and Cllr Cox seconded a motion to co-opt Mr Jason Silk on to the Parish Council.

This motion was **resolved** unanimously.

25/25 To approve the minutes of the Annual Council Meeting of Bramdean & Hinton Ampner Parish Council held the 1st May 2024 (Previously circulated).

It was resolved to approve the minutes of the Annual Council Meeting held on the 1st May 2024. These were then signed by Cllr Hawkings as a true record.

Proposed: Cllr Cox. Seconded Cllr Catling.

25/26 Public Session.

No members of the public were present.

25/27 Reports by the County and District Councillors.

As everybody will be aware, much Council activity has been put on hold through the General Election period, with business beginning to pick up again during the week commencing Monday 8th July, notably with the first Full Council meeting of the municipal year at 1830 on Tuesday 9th July.

Chairman's signature

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Local Plan Reviews

The Local Plans are routinely reviewed every 5 years. As most of the Upper Meon Valley ward lies within the National Park boundary, the South Downs National Park Authority is the Local Planning Authority for that part of the ward (over 95% by area). A small part of the ward, mostly south of the B2177 at Lower Upham and Marwell together with Tichborne Golf Course, lies outside the Park. For these areas Winchester City Council has continued to be the Local Planning Authority.

The draft of the revised Winchester Local Plan has already been through its first public consultation phase in 2023, known as the “Reg 18” consultation. The strategic planning team have since been revising the draft for it to go out for a second public consultation (unimaginatively known as “Reg 19”) sometime later this Summer, but inevitably delayed due to the election. After further post-consultation revisions the draft is then reviewed in public by a government Planning Inspector, before finally being adopted by the Full Council. The South Downs revision cycle is over a year behind Winchester’s but runs by the same rules, with its first draft (“Reg 18”) now due to be released early next year. A key element of the consultation drafts is the housing targets to be met by the plan and the areas of land allocated for development through which those targets will be met.

Inevitably, given the differing policy drivers of Winchester City and the National Park, the SDNPA’s targets will be lower than the City’s. Nonetheless, there remains high demand for more “affordable” homes in the Park, as in the City. It is also hoped that there will be stronger provisions in the Park’s revised plan to protect our chalk stream catchments and better opportunities for self-build homes, particularly if these are smaller properties that can be secured for those with a demonstrable local connection, in much the same way as the current “Exception Site” schemes. We are also looking for assurances that Regulated Social Housing (eg housing association properties) can be exempted from the ‘house swap’ provisions in the Housing Acts that currently allow a resident with a genuine local connection to ‘swap’ with a tenant in another area (eg Southampton or Portsmouth), so diluting the principle of ‘local homes for local people’.

As the consultation reviews are published we will aim to ensure Parishes are updated and encourage them to take every opportunity to have their say on behalf of their communities.

Cllr Neil Bolton and Cllr Jerry Pett

Cllr Hawkings asked the District Councillors to enquire about fibre broadband within the village as it appears other areas locally are being provided with this infrastructure option.

She also asked if the District Councillors could work with their officers regarding the repeat incidence of fly-tipping at the Bramdean Common.

25/28 Finance and Administration.

a) Orders for Payment

Expenditure April 2024 to July 2024

Voucher	Supplier	Description	Amount
BT01	WDCA	2023-24 Grant (Last year)	175.00
BT02	HMRC	Month 11-12 PAYE/NI	222.50
BT03	Brendan V Gibbs	April 2024 Salary (inc back pay)	769.60
BT04	Community Heartbeat	INV 20180 Defibrillator costs	72.00
BT05	Do the Numbers Ltd	Internal Audit Fee	250.00
BT06	HALC	INV-6619 Affiliation fees	297.00
BT07	Zurich	Annual Insurance Premium	617.80
BT08	Brendan V Gibbs	May 2024 Salary	339.00
BT09	HMRC	Month 1 PAYE/NI	220.32
BT10	DM Payroll Services	2024-25 Payroll Services	120.00
BT11	Sustainable Furniture	INV-113037	680.00
BT12	WCC	Play Inspection Report 2024	65.94
BT13	Brendan V Gibbs	June 2024 Salary	339.00

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BT14	AVA Recreation Ltd	Recreation Ground Fencing	959.83
BT15	HMRC	Month 2-3 PAYE/NI	169.60
BT16	Brendan V Gibbs	Expenses Claim	344.47
BT17	Community Heartbeat	INV 22172 Defibrillator costs	198.00
		Total	1671.90

The Parish Council resolved to approve these orders for payment.

Proposed: Cllr Cox. Seconded Cllr Morton.

Income April 2024 to July 2024

Date	Cash/Cheque/Bank Transfer	Description	Amount
05/04/24	Bank Transfer	WCC Precept first Tranche	4415.00
30/04/24	Bank Transfer	HCC 2024-25 Lengthsman Scheme	1,100.00
08/05/24	Bank Transfer	VAT Reclaim	3,821.50
10/06/24	Bank Transfer	Bus Shelter excess refund	250.00
		Total	9586.50

b) To note the bank statements and current account figures.

The Clerk presented the bank statement for to 30th June 2024

June 2024 £16,964.12

The Parish Council resolved to note these figures and authorise Cllr Hawkings to sign the bank statement.

Proposed: Cllr Cox. Seconded Cllr Catling.

c) Financial Risk Assessment 2024-25. To receive a report from the Clerk

The Clerk presented a draft Financial Risk Assessment document to the Parish Council. He said that this would be a living document with updates added throughout the year. He then went through all items that have been updated since the Annual Council Meeting in May 2024.

The Parish Council resolved to approve the latest draft Financial Risk Assessment 2024-25.

Proposed: Cllr Cox. Seconded Cllr Morton.

d) Community Infrastructure Levy (CIL) receipts.

The Clerk commented that in October 2022 there was a total of £12,383.95 of unspent CIL receipts held by the Parish Council.

Since then, the following sums have been spent.

£2,640.00 was spent on an ELAN CITY Evolis Vision Speed Indicator Device and fittings.

£6,773.53 was spent on improvements and additions to the Recreation Ground Play Equipment.

£959.83 was spent on improvements the Recreation Ground fencing.

£398.00 was spent as a contribution towards a new picnic bench at the Recreation Ground.

£1,140.00 was spent on repairs to the pre-existing Recreation Ground Play Equipment.

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All of the above expenditure comes to a total of £11,911.36 spent since October 2022.

The Parish Council therefore has a residue of £472.59 in its CIL fund moving forward.

25/29 Planning.

SDNP/24/02452/PA3R Bramdean Farm: Change of use of barn from agriculture to B8 Storage and distribution use.

The Parish Council is happy for this application to be left to the delegated officer for determination.

SDNP/24/02439/LIS - Blakes School House: Formation of rear porch and internal alterations and improvements to kitchen and breakfast area and the formation of a shower room.

The Parish Council is happy for this application to be left to the delegated officer for determination.

SDNP/24/02191/LIS - Blackhouse Farm: New solid green oak pergola to be erected on the South Elevation of the Barn.

The Parish Council is happy for this application to be left to the delegated officer for determination.

SDNP/24/02190/HOUS - Blackhouse Farm: New solid green oak pergola to be erected on the South Elevation of the Barn.

The Parish Council is happy for this application to be left to the delegated officer for determination.

SDNP/24/01241/LIS - The Old Rectory: Erection of oak framed outbuilding to be used as a Pool Room and Home Office & Storage space.

The Parish Council is happy for this application to be left to the delegated officer for determination.

SDNP/24/01240/HOUS - The Old Rectory: Erection of oak framed outbuilding to be used as a Pool Room and Home Office & Storage space.

The Parish Council is happy for this application to be left to the delegated officer for determination.

SDNP/24/01974/FUL - Land at Petersfield Road: Construction of building following demolition of four buildings.

The Parish Council would like to raise its concerns with regard to the following matters.

- Any works undertaken here must not compromise the watercourse adjacent to the site.
- All demolition and clearance must be undertaken in a responsible manner.
- All waste arising from the demolition must be disposed of lawfully.
- The Parish Council wishes to express its frustration and disappointment that the local planning authority appears to have made no attempt at consulting with the neighbouring properties.
- The Parish Council asks that the delegated planning officer pays careful attention to the proposed increase in height of the new building.
- If permission is granted, the Parish Council is concerned of the potential increase in noise from the site once the new building is complete and in use.

25/30 Environment, Highways & Transport.

a) Parish Lengthsman Scheme.

Cllr Hawkings reported that the Lengthsman visited yesterday and worked through the priorities they were given. There are some teething problems just now but we will be working through these from now on.

b) Flooding.

Chairman's signature

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It was reported that there has been no flooding during the winter following on from the remedial works undertaken last autumn.

c) Recreation Committee

Cllr McCrystal said that the play equipment at the Recreation Ground is over half way through its design life. He said that consideration should be given to precept funding and exploring grant opportunities.

d) Bramdean & Hinton Ampner War Memorial.

The Parish Council was informed that there is a project in place to re-locate the War Memorial to a more central position.

25/31 Correspondence.

a) There was no other correspondence to receive.

25/32 Reports that the Chairman deems urgent – NO DECISIONS to be made.

Cllr Hawkings spoke about the National Trust project at Hinton Ampner House. This project will no doubt continue through the coming months and years.

As there was no further business the meeting closed at 8.44pm.

The next meeting of the Parish Council will take place on 23rd October 2024 at the Village Hall in Bramdean.

Brendan Gibbs,
Clerk to Bramdean & Hinton Ampner Parish Council.

Chairman's signature

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